



Mayor's Youth Leadership Council Reference Form

Please mail or email your Reference Form (or substitute a Letter of Recommendation) to:

Mayor's Youth Leadership Council

Attn: Laurie Hayes

11250 N. 56th St.

Temple Terrace, FL 33617

813-506-6400

Completed forms must be postmarked or received via email to lhayes@TempleTerrace.com by 03/15/2018.

Applicant name: _____

Reference name and title: _____

Reference email: _____

Work phone: _____ Cell phone: _____

Organization/affiliation: _____

Address: _____

City: _____ State: _____ Zip code: _____

How long have you known the applicant? _____

In what capacity? _____

What would you consider to be the applicant's strengths?

Please complete both pages of this form.



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What would you consider to be the applicant's weaknesses?

Please rate the applicant on the following qualities with 5 being highly qualified and 1 being unqualified.

| Quality | Circle Rating | | | | | |
|--|---------------|---|---|---|---|----|
| • Consistently reliable | 1 | 2 | 3 | 4 | 5 | NA |
| • Takes initiative | 1 | 2 | 3 | 4 | 5 | NA |
| • Shows strong leadership skills | 1 | 2 | 3 | 4 | 5 | NA |
| • Has good time management skills/meets deadlines | 1 | 2 | 3 | 4 | 5 | NA |
| • Ability to express themselves | 1 | 2 | 3 | 4 | 5 | NA |
| • Confident in working with a variety of people | 1 | 2 | 3 | 4 | 5 | NA |
| • Goes above and beyond | 1 | 2 | 3 | 4 | 5 | NA |
| • Would be a good choice for the Mayor's Youth Leadership Council | 1 | 2 | 3 | 4 | 5 | NA |

Additional Comments: (You may attach another sheet of paper should you need additional space for comments.)

Please complete both pages of this form.