

PROPERTY CHECK LIST

EXTERIOR

Repair/replace all rotted wood, broken or missing boards, siding, and shingles and make all components weather-tight, rodent-proof, and sound. Inspect main and accessory structures.

- Walls, doors, windows, and screens
- Roof parts including rafters, overhang, soffit, fascia, and covering
- Railings on stairs, landings, and porch
- Fences (in good repair and legal height)

INTERIOR

Keep housing safe, sanitary, in good repair and sound condition.

- Walls, ceilings, and floors
- Smoke detectors
- Plumbing pipes and fixtures Water/Sewer lines Electrical wiring/fixtures
- Heating/Air conditioning system
- Fire extinguisher (minimum size 2A:10BC)

OTHER

- Addresses posted and clearly visible
- Garbage properly contained/disposed
- Stagnant water/mosquitoes eliminated
- Insects and rodents exterminated

MISCELLANEOUS

See City Code for details or call Neighborhood Code Compliance at 813-506-6680.

- Home occupations must meet strict criteria
- Yard maintenance is required year-round
- Outdoor storage is limited
- Parking allowed only on durable surfaces
- Commercial vehicle parking is prohibited
- Recreational vehicle storage is restricted

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**RESPONSIBLE PROPERTY OWNERS =  
GOOD NEIGHBORHOODS**



The Temple Terrace Fire Department thanks the community for its continued support.

For answers to questions about the Rental Program, contact:

Temple Terrace Fire Department,  
Risk Reduction Division:  
813-506-6690.

**WE ARE ON THE WEB!**

Visit

[WWW.TEMPLETERRACE.COM](http://WWW.TEMPLETERRACE.COM)

For all forms including:

- Notice To Owners
- Rental Housing Application
- Permit Fee Schedule
- Property Compliance Checklist

# CITY OF TEMPLE TERRACE



# RESIDENTIAL RENTAL PERMIT PROGRAM

The Residential Rental Permit Program is a tool to protect the City's housing stock and the residents' property values. It is designed to:

- Preserve Neighborhoods
- Protect Investments and Property Values
- Protect Buyers and Renters from undisclosed code violations
- Safeguard public health and safety by protecting residents from problems caused by substandard conditions.

Much of Temple Terrace's housing was constructed 30 or more years ago and most properties are well-maintained and in good condition today. However, an increasing number of dwellings are being used as rental units and some rental properties are not satisfactorily maintained. Poorly maintained property puts life & safety at risk.

Enforcing the City's Minimum Housing Code via the Residential Rental Permit Program is a proactive, effective approach designed to ensure safe, clean, and stable neighborhoods and to maintain quality rental housing.

The City Council initiated this city-wide program that establishes a system for permitting all single-family rental properties (attached or detached) and all two-family and three-family dwellings including townhouses, condominiums, and mobile homes to certify all dwelling units meet certain minimum housing and development standards.

If your property is not owner-occupied as your primary residence and homesteaded as such, you must register this property with our office. For more information, call the Temple Terrace Fire Dept, Risk Reduction Housing Division at 813-506-6690.

These standards include:

- A rental property owner or representative must obtain an annual rental housing permit from the city and pay the permit fee each year.
- Initial annual permit fee is \$225, Renewal annual permit fee is \$200
- Rental properties are subject to site inspections to ensure compliance with the City's Minimum Housing Standards and Rental Housing Program.
- Failure to register as required, or to obtain or renew a permit in a timely manner; or failure to obtain a required inspection or maintain premises can result in penalties/liens.
- All applicants must provide a local contact representative with an active phone number and local address in Hernando, Hillsborough, Pasco, Pinellas, Manatee, or Polk Counties.